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MEMORANDUM

TO: ALL CONSULTANTS
ALL BRIDGE DESIGNERS

FROM: HOSSEIN GHARA, P.E.
BRIDGE DESIGN ADMINISTRATOR

SUBJECT: BRIDGE DESIGN TECHNICAL MEMORANDUM NO. 18 (BDTM.18)
ENGINEERING CONSULTANT RESPONSES TO REQUESTS FOR INFORMATION

DATE: September 27, 2010

Effective immediately, all bridge related engineering consultant responses to contractor requests for information (RFIs) shall be transmitted by DOTD. Engineering consultants responsible for the work should send responses to RFIs to the DOTD Bridge Task Manager who will in turn review and forward them to the appropriate parties. If the DOTD Bridge Task Managers choose to delegate this responsibility to the consultant, they may do so at their discretion; however, they should be copied on all correspondence.

This technical memorandum will be posted on the Bridge Design Website under Technical Memoranda.
http://www.dotd.la.gov/highways/project_devel/design/home.asp?ID=BRIDGE

Please contact Ms. Zhengzheng "Jenny" Fu (225-379-1321, zhengzheng.fu@la.gov) if you have questions or comments.

HG/zzf

Cc: Richard Savoie (Chief Engineer)
Janice Williams (Chief, Project Development Division)
Art Aguirre (FHWA)