

NOTICE OF REQUIRED TRAINING

This is to advise that representatives of the US Department of Civil Rights and the Federal Highway Administration will be presenting a one day seminar on Title VI. This training will be held at the Transportation Training Education Center (TTEC) located on the LSU Campus **March 13, 2007**. TTEC address is 4099 Gourrier, Baton Rouge, La. 70808.

The materials to be covered in the seminar will be invaluable to DOTD personnel, local governments, Metropolitan Planning Organizations, consultants and others with compliance responsibilities for the areas listed above. Therefore, it is important that individuals within your jurisdiction who are responsible for compliance in the above areas and individuals who work in or manage program areas subject to Title VI requirements attend this seminar.

Please have participants complete the attached registration form and return it to the Louisiana Department of Transportation and Development's Compliance Programs Office, P.O. Box 94245, Baton Rouge, Louisiana, 70804-9245, or fax to (225) 379-1865 or email to jocelynbridgewater@dotd.la.gov by **March 6, 2007**. Should you have any questions regarding this matter, you may contact Ms. Jocelyn Bridgewater at (225) 379-1922.

Cedric S. Grant
Deputy Secretary

**TITLE VI TRAINING
FEDERAL HIGHWAY ADMINISTRATION
US CIVIL RIGHTS DIVISION
LOUISIANA DEPARTMENT OF TRANSPORTATION AND
DEVELOPMENT
March 13, 2007**

TRAINING LOCATION

*TRANSPORTATION TRAINING EDUCATION CENTER (TTEC)
LSU CAMPUS
4099 GOURRIER
BATON ROUGE, LA 70808*

DRAFT AGENDA

Tuesday March 13, 2007

**9:00 Welcome and Introductions
 Training Overview**

**10:00 – 12:00 Title VI - Preventing Discrimination in the Federal-Aid
Program: - A Systematic Interdisciplinary Approach**

This session will provide an overview of:

- Title VI and pertinent nondiscrimination authorities;
- Title VI program requirements and key elements of a Title VI Plan
- roles and responsibilities (STA, subrecipients, etc.)
- the systematic, interdisciplinary (team) approach;
- Title VI activities and impacts of the major program areas (i.e., planning, project development, right-of-way, etc.)

12:00 – 1:00 Lunch

1:00 – 4:30 Title VI – Continued

4:30 Adjourn

REGISTRATION FORM

**LOUISIANA DEPARTMENT OF TRANSPORTATION AND
DEVELOPMENT**

**TITLE VI TRAINING
TRANSPORTATION TRAINING EDUCATION CENTER (TTEC)
LSU CAMPUS
4099 GOURRIER
BATON ROUGE, LA 70808**

NAME _____

POSITION _____

AGENCY _____

ADDRESS _____

TELEPHONE NUMBER _____

EMAIL ADDRESS _____

This form must be returned by March 6, 2007 to:

The Louisiana Department of Transportation and Development
Compliance Programs Office
P.O. Box 94245
Baton Rouge, Louisiana 70804-9245

OR

Fax to (225) 379-1865
Email to jocelynbridgewater@dotd.la.gov

See Attached Draft Agenda

Contact Person: Jocelyn Bridgewater
Title VI Manager
(225) 379-1922
jocelynbridgewater@dotd.la.gov