

Airport CIP 101

LAMA Quarterly Meeting
February 2023



Overview

- What is a Capital Improvement Plan (CIP)?
- CIP Meeting
- Deadlines/Submittals
- DOTD and FAA roles
- Project Application Example
- Important Reminders
- Questions?



This is a CIP....

5 Year Capital Improvement Plan (CIP)

Airport Name (LOC ID), ST:						CIP START YEAR: 2023				
2020 NPE (Expires FY23)		2021 NPE (Expires FY24)		2022 NPE (Expires FY25)		2022 AIG (Expires FY25)		2023 AIG (for planning through 2026)		
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Fed FY	Available		Funding Source	ODO Project Component/Phase	Estimated Cost	Funding Plan				
	NPE	AIG				NPE	AIG	Additional AIP	Other	Match
2023										
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			Remaining Funds		2023 Annual Subtotals:					
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			Remaining Funds		2026 Annual Subtotals:					
2027										
	Total = \$0									
			Remaining Funds		2027 Annual Subtotals:					
					5 Year CIP Totals:					

SPONSOR SIGNATURE: _____

DATE: _____

But...what is a CIP?

- Flight Plan
- Snapshot
- Planning Document
- Preservations
- Improvements
- Projects
- Expansion



What are CIP Meetings?

- Discussions
- Planning Sessions
- When do they happen?
- Who needs to be present?
 - Master Services Agreement (MSA)
- Expectations
- Results



Deadline/Submittals

- Prior to CIP Meeting
 - Draft CIP (DOTD Deadline June 30th) – Optional?
- Following CIP Meeting
- Pre-Application Deadline (To DOTD Sept 1st) – Optional?
- FAA Submittal Deadline – October 1st?
 - Required Documents
- DOTD Project Application?
 - When is it?



Required Submittals

Louisiana Airport Construction and Development Priority Program Application Period FY 2023-2024 Project Application Form

- For FAA Deadline
 - CIP Form
 - Overall Development Objective Form
 - Sketch
 - Justification
- For DOTD Deadline
 - CIP Form
 - Project Application Form
 - Sketch
 - Resolution
 - Additional Justification

Airport Sponsor: Airport: No. and Street/P.O. Box: City, State, Zip Code:																														
PROJECT TITLE/DESCRIPTION: (as listed on CIP)		Funding Year Requested: (as listed on the CIP)																												
PROJECT SCOPE & JUSTIFICATION: (provide detailed explanation documenting the need and how the project meets the need. Refer to Louisiana Administrative Code Title 70, Part IX §315.C for additional guidance)																														
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APRIL 2022 - DOTD Aviation Division (88)

Time for a drawing!

DOTD and FAA Roles

- Coordination/Communication with both agencies is key
- Who is your respective Program Manager (PM)?
- Guidance and Feedback following submittals
 - DOTD Pre-Application Deadline
 - CIP Feedback
- DOTD Match requirement – Communication with both PMs is important to ensure that all funding is identified
- Early communication is key, especially with projects that are requiring additional funds
- DOTD and FAA work in close conjunction with airport's best interest in mind



Project Application Example

- 5010 Inspection
 - Discrepancy noted (Obstructions, Runway Pavement Issue, etc.)
- Draft CIP Submitted after June 30th
 - New project included on Draft CIP
- CIP Meeting
 - Discuss 5010, new CIP request, parameters of project, Consultant's opinion, cost estimate
- Pre-Application Submittal – Sept. 1st Deadline
 - Received DOTD Feedback prior to Nov. 1st
- Recommended split project into phases to meet budget
- Project is on Priority Program and can be under grant after July 1st of year on Priority Program



September 22

Inspection Report

2022

5 Year Capital Improvement Plan (CIP)

Year	APR	MAY	JUN	ESTIMATED COST	FISCAL YEAR	APR	MAY	JUN	OTHER	MARKS
2022					2022 Annual					
2023					2023 Annual					
2024					2024 Annual					
2025					2025 Annual					
2026					2026 Annual					
2027					2027 Annual					

Louisiana Airport Construction and Development Priority Program Application Period FY 2023-2024 Project Application Form

Project Name: []
 Airport Name: []
 Project Title/Description: []
 Project Scope & Justification: []
 Estimated Project Cost: []
 Funding Source: []



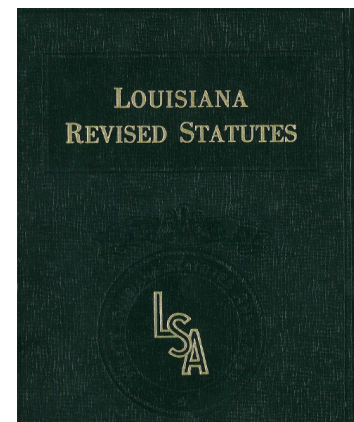
OFFICE OF MULTIMODAL COMMERCE
 -AVIATION DIVISION-
 AIRPORT CONSTRUCTION AND DEVELOPMENT PRIORITY PROGRAM
 FISCAL YEAR 2022-2023



1201 Capital Access Road
 Baton Rouge, Louisiana 70802
 (225) 379-3420
 www.dotd.la.gov/aviation

Prioritization and Planning

- Scoring Criteria – Title 70
 - Every correct application is scored
 - Four Categories
 - Safety, Airside Preservation, Airside Improvements, Landside Improvements
- Pre-Application Period
 - Feedback
 - Finalize submittals
- Phasing
 - Budget Constraints
- Funding Sources
 - AIP, AIG, DOTD Funds



Louisiana Airport Construction and Development Priority Program
Application Period FY 2023-2024
Project Application Form

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APRIL 2022 - DOTD Aviation Division (RB)

Important Reminders

- Coordination/Communication
- State Statutes – requirements (Title 2 and 70)
- MSAs
- Deadlines
 - Draft CIP
 - Pre-Application Period
 - FAA CIP Deadline
 - CIP Deadline
- Required Documentation
 - Forms
 - Cost Estimates



Moving Forward...

5 Year Capital Improvement Plan (CIP)

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Questions?



Another Drawing!