

# **LADOTD Right of Way Contract Services Minimum Requirements**

## **Appraisal & Specialty Valuation Services**

### **Fee General Appraisers:**

- At least one Principal of the Prime-Consultant shall possess a Certified General Appraiser License issued by the Louisiana Appraisal Board.

### **Fee Review Appraiser:**

- Must possess a Certified General Appraiser License issued by the Louisiana Appraisal Board.
- Minimum of four (4) years of experience in highway right of way appraisal.

### **Additional Fee Appraisers:**

- Shall possess a Certified General Appraiser License or a Certified Residential Appraiser License issued by the Louisiana Appraisal Board.

### **Agriculture Valuation Specialist:**

- A Baccalaureate Degree in the special subject and/or directly related subject.
- Minimum three (3) years of full-time professional experience in the field of Agribusiness or Agricultural Economics.

### **Business Valuation Consultants:**

- Must be a Certified Public Accountant
- Minimum of three (3) years professional experience in Business Valuation and Lost Profits Analysis.

### **Construction Cost Estimate Consultant:**

- A Baccalaureate Degree in the special subject and/or directly related to subject; example being a degree in Architecture, Construction, Engineering, etc.

Approved Substitution:

- Eight (8) years of full time experience as an owner and operator or manager of a company whose primary work is or was in Construction Cost may be substituted for the required baccalaureate degree.

**Economist Consultant:**

- A Baccalaureate Degree in the special subject and/or directly related subject; example being a degree in Economics, Business Management, etc.

**Forester:**

- Must have a minimum of a Baccalaureate Degree in the special subject and/or directly related subject; example being a degree in Forestry.

Approved Substitution:

- Eight (8) years of full time experience as an owner and operator or manager of a company whose primary work is or was in Forestry may be substituted for the required baccalaureate degree.

**Mineral Specialist:**

- A Baccalaureate Degree in the special subject and/or directly related subject.
- Minimum three (3) years of full-time professional experience in the mineral specialist field.

**Fee Petroleum Engineer:**

- One prime or sub-consultant must be a Professional Petroleum Engineer registered in the State of Louisiana.
- Must have a Baccalaureate Degree in Petroleum Engineering.
- Minimum of three (3) years of full-time professional experience in the oil and gas field.

**Acquisition and Related Services****Acquisition Agent Consultants:**

- A baccalaureate degree
- Three (3) years of full time professional experience in the right of way or relocation assistance fields as an employee or a consultant for an expropriation agency or other governmental agency.

Approved Substitution(s):

- Eight (8) years of full-time work experience in the right of way acquisition or relocation assistance fields may be substituted for the required baccalaureate degree only.

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**Asbestos Inspectors:**

- Must have Asbestos Inspection Certification.

**Relocation Assistance Agent:**

- A baccalaureate degree
- Three (3) years of full time experience as an employee or a consultant for an expropriation agency or other governmental agency in the relocation assistance field.

## Approved Substitution(s):

- Successful completion of five (5) of the following six (6) IRWA Courses (or equivalent courses from other organizations approved by the Department):
  - 501 (Relocation Assistance)
  - 502 (Business Relocation)
  - 503 (Mobile Home Relocation)
  - 504 (Computing Replacement Housing Payments)
  - 505 (Advanced Relocation Assistance 1 - Residential)
  - 506 (Advanced Relocation Assistance 2 – Business)may be substituted for one (1) year of full time experience as an employee or a consultant for an expropriation agency or other governmental agency in the relocation assistance field.
- The following National Highway Institute Courses can be substituted:
  - NHI Course Number FHWA – NHI - 141029, Basic Relocation under the Uniform Act can be substituted for IRWA Courses 501 and 504.
  - NHI Course Number FHWA – NHI - 141030, Advanced Relocation under the Uniform Act can be substituted for IRWA Courses 505 and 506.
  - NHI Course Number FHWA – NHI - 141031, Business Relocation under the Uniform Act can be substituted for IRWA Course 502.
- Eight (8) years of full-time work experience as an employee or a consultant for an expropriation agency or other governmental agency in the relocation assistance field may be substituted for the required baccalaureate degree only.

**Right of Way Land Surveyor:**

- Possession of a current Louisiana license to practice professional land surveying.
- Minimum three years of licensed professional land surveying experience.

**Title Research Consultants:**

- A Baccalaureate Degree
- Three (3) years of full time professional experience in the title research field.

## Approved Substitution:

- Eight (8) years of full-time work experience in the title research field may be substituted for the required baccalaureate degree only.