

# FOREWORD

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This manual is designed to standardize department policies and procedures with reference to applicable sections (201, 202, 203, 204, 301, 302, 303, 304, and 305, and the earthwork involved in Sections 701, 702, and 802) of the *Standard Specifications* and *Supplemental Specifications*. The book details the responsibilities of the contractor and the department in the areas of certification, design, production, transportation, placement, quality control, inspection and acceptance of projects built under these specifications for embankment, base courses, and related construction using soils and aggregates. Other detailed manuals are available for use when references are made to sections 501, 502, or 901 and should be consulted. This manual will refer to these sections when differences occur or for clarity. This manual is to be used in conjunction with the *Standard Specifications*, the contract, the *Materials Sampling Manual*, the *Testing Procedures Manual*, and all applicable EDSM's and department memoranda to ensure that operations are performed in complete accordance with all department policies and procedures.

Examples of forms and specification requirements in this booklet are based on the 2000 *Standard Specifications*. **These specifications, tables, forms, etc., are subject to change. Hence, the contract for a particular project should always be checked for the applicable specification requirements.**

Bold type has been used within the text of this manual to emphasize certain statements which the department considers to be of significant importance or which delineate a substantial departure from previous department policies or procedures. The user should pay special attention to all phrases or sentences that are printed in bold typeface.