STATE OF LOUISIANA US 90 INTERCHANGE @ LA 85

DESIGN-BUILD PROJECT

NEW INTERCHANGE, US 90 @ LA85 ROUTES US 90 & LA 85

IBERIA PARISH
STATE PROJECT NO. 424-04-0032
FEDERAL AID PROJECT NO. ARR-1104(011)

SCOPE OF SERVICES PACKAGE

INSTRUCTIONS TO PROPOSERS

APPENDIX C PROPOSAL FORMS





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PCP Schedule of Progress Checkpoints
PP Lump Sum Price Proposal Cover Sheet
PPS-P Proposal Periodic Payment Schedule (Format)
Scope of Services Package Question Form

FORM OF PROPOSAL

	PROPOSAL OF				
NAM	E	TELEPHONE ()			
ADDI	RESS				
CON	TRACTOR'S LICENSE No	ENGINEER'S LICENSE No			
то т	THE LOUISIANA DEPARTMENT O	F TRANSPORTATION AND DEVELOPMENT:			
certifice of State total L has ex- is satis	es to furnish and deliver all the materials and to the Project No. 424-04-0032 and Federal Aid I dump Sum Contract Price as stated in the Schelamined the site of the proposed Work and the	this Project in accordance with the Contract Documents and to do all work and labor required for the design and construction Project No. ARR-1104(011) in Iberia Parish, Louisiana, for the dule of Prices (Form SP). The undersigned also certifies that he escope of Services Package before submitting the Proposal and er consideration for the Award of this Contract, the undersigned wledgments:			
A)	days after Award and, failing to do so,	nds in the amount specified in the Contract within 15 working to forfeit the accompanying Proposal Bond to the Louisiana opment (LA DOTD) as Liquidated Damages (LD), and the ct to others.			
B)		ys of Notice of Contract Execution and after receipt of Notice to may be allowed in writing by the Department's Project Manager a by the date specified in the Contract.			
C)	To furnish a performance and a payment be conditioned for the full, complete, and faith	ond in the penalty of full amount stated in the Contract as surety iful performance of this Contract.			
D)	In accordance with the Contract to repair, accepted by the Chief Engineer.	, maintain, and guarantee all work performed thereunder until			
	ndersigned declares that it is the only entity or yees, subsidiaries, or parent corporations [chec	party interested in the Proposal as principal and that its officers, ck appropriate box below]:			
	relation to public contracts either in the S during the five-year period immediately pre	I in any activities in restraint of trade or been debarred with tate of Louisiana or any other state of the United States (US) eceding this Proposal or either directly or indirectly entered into on, or otherwise taken any action in restraint of free competitive Contract.			
	State of Louisiana or any other state of the Proposal or entered into collusion or rest Contract and are of the opinion that they	restraint of trade with relation to public contracts either in the he US during the five-year period immediately preceding this raint of free competition In connection with this Proposal or are a responsible Proposer entitled to the award of a contract to an explanation of their activities in restraint of free trade,			

The Proposer also hereby certifies that it and its Principal Participants: (i) have developed and have on file at each establishment affirmative action programs pursuant to 41 CFR Part 60-2 (Affirmative Action Programs) (__) or are not subject to the requirements to develop an affirmative action program under 41 CFR Part 60-2 (Affirmative

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Action Programs) (); (ii) have (_) have not (_) participated in a previous contract or subcontract subject to the equal opportunity clause, as required by Executive Orders 11246; 10925; and 11114, as amended and (iii) have (_) have not (_) filed with the Joint Reporting Committee, the Deputy Assistant Secretary or the Equal Employmen Opportunity Commission all reports due under the applicable filing requirements.				
The Proposer acknowledges red	ceipt of the following Amenda	ments to the Scope of Service	es Package:	
Number	Date	Number	Date	
The undersigned agrees that a antitrust violations as to good assigned to the State of Louis undersigned further agrees to State of Louisiana, but only to a form obtainable from the LA retains all rights to any such an The undersigned tenders herew drawn to the order of the Louis	is, services, and materials put iana but only to the extent to require its Subcontractors to the extent such overcharges at DOTD prior to the commer titrust claims to the extent of a with a Proposal Bond in the a	archased in connection with hat such overcharges are p assign any and all such clare passed on to the state, by accement of work by a Subco any overcharges not passed of amount of at least five perce	th this Proposal are hereby assed on to the state. The sims for overcharges to the executing an assignment on ontractor. The undersigned on to the State of Louisiana.	
Organization:				
By:				
STATE OFPARISH OF) ss			
SUBSCRIBED AND SWORN				
DAY OF	, 2009			
NOTARY PUBLIC				
My Commission Expires:				

PROPOSAL BOND

	, as Principal and
of Transportation and Development, (hereinafter call	_, as Surety, are bound unto the State of Louisiana, Department led the LA DOTD) in the sum of five percent of the Proposer's cipal and surety bind themselves and their heirs, executors, bligors.
Signed and sealed this day of	, 2009
Contract for the construction of State Project No. Iberia Parish, if the Proposal is accepted and the P	s the Principal has submitted a Proposal to the LA DOTD on a 424-04-0032 and Federal Aid Project No. ARR-1104(011)in rincipal, within the specified time, enters into the Contract in LA DOTD for payment and performance of said Contract, this
Principal (or, if Proposer is a Joint Venture, Lead Principal Participant of the JV)	(If a Joint Venture, Principal Participant)
By:	By
Authorized Officer-Owner-Partner	Authorized Officer-Owner Partner
Typed or Printed Name	Typed or Printed Name
	Surety
Ву:	
Typed or Printed Name	
To receive a copy of the contract and subseque respect to the Proposal Bonds, the following information	ent correspondence/communication from LA DOTD, with rmation must be provided:
Bonding Agency or Company Name	Address
Agent or Representative	Telephone/Facsimile Number

NON-COLLUSION FORM

STATE PROJECT NO. 424-04-0032 IBERIA PARISH

AFFIDAVIT

I here	eby certify	y that I am (the) (a)		_ and	duly	authorized
repre	sentative	of the firm of			, wh	nose address
is				_, and	that n	either I nor
		I here represent has:				
	A)	consideration, any firm or	a commission, percentage, brokerage person (other than a bona fide employ solicit or secure this Contract; and			
	B)		implied condition for obtaining this			
	C)	employee working solely	to any firm, organization, or person for me or the above Proposer) any fe kind for or in connection with procu	e, con	tributio	on, donation,
Deve	elopment siana Rev	(LA DOTD) in connection	nished to the Louisiana Department on with this Contract in accordance subject to applicable state and federa	with	the pi	rovisions of
		(Signature)	(Date)			
	SWOF	RN TO AND SUBSCRIBEI	D BEFORE ME AT			,
	THIS	DAY OF	, 2009.			
	(SEAI	۵)	BY:			
			(Notary	v Publi	ic)	

Non-Collusion Form

DBE CERTIFICATION

State Project: 424-04-0032

Federal Aid Project No. ARR-1104(011) Highway: US 90 Interchange at LA 85

Parish: Iberia

DISADVANTAGED BUSINESS ENTERPRISES REQUIREMENTS

The following goal for participation by Disadvantaged Business Enterprises is established for construction and services for the Project:

DBE

8%

DBE Certification

By signing the Proposal, the Proposer certifies that (1) the above DBE goal will be met by obtaining commitments equal to or exceeding the DBE percentage or that Design-Builder will provide a good faith effort to substantiate the attempt to meet the goal; and (2) if awarded the Contract, Design-Builder will meet the requirements set forth in the Required Contract Provisions for DBE Participation in Federal-Aid Design-Build Contracts included in Contract Documents, Part 2 - DB Section 100, DB Section 114 and Appendix 114 - Federal Requirements.

Signed:		
Printed Name:		
Title:		
-		
Date:		

CERTIFICATION REGARDING USE OF CONTRACT FUNDS FOR LOBBYING

STATE PROJECT NO. 424-04-0032 FEDERAL PROJECT NO. ARR-1104(011) IBERIA PARISH

The undersigned certifies, to the best of its knowledge and belief (after due inquiry and investigation), that:

- 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned shall require that the language of this certification be included in all lower tier subcontracts which exceed \$100,000 and that all such recipients shall certify and disclose accordingly.

Signature			
	Signature		

[Duplicate or modify this form as necessary so that it accurately describes the entity making the Proposal and so that it is signed on behalf of all partners, members or joint venturers of the Proposer and all other Principal Participants]

SINGLE POINT OF CONTACT

Proposer's Name:	
-	
Name of Point of Contact:	
Company Affiliation:	
Address:	
Office Telephone:	
ome respuese.	
Facsimile:	
Mobile or Pager Number:	
E-mail Address:	

FORM CR

COMMITMENT TO ASSIGN IDENTIFIED RESOURCES TO PROJECT

Proposer's Name:
Understanding the Louisiana Department of Transportation and Development's (LA DOTD) concern that the personnel resources specifically represented and listed in this Proposal actually be assigned to the Contract (if awarded to this Proposer) and not also be committed to other Projects,
reservation, enter "NONE").
Signed:
Printed Name:
Title:
Date:

(To be executed by the Proposer's designated Project Principal-in-Charge.)

FORM DU

DESIGN UNIT DESCRIPTIONS

Price Center Code (from Form PCD)	Design Unit Code	Design Unit Description

FORM KP

KEY PERSONNEL INFORMATION

Name of Proposer:

Position	Name	Years of Applicable Experience	Education/ Registration	Parent Firm Name	Percent of Time Dedicated to Project
Principal-in- Charge					
Design-Builder's Project Manager					
Construction Manager					
Design Manager					
Design-Builder's Deputy Project Manager					
Quality Control Manager					
Design Quality Control Manager					
Construction Quality Control Manager					
Safety Manager					
Environmental Compliance Manager					
Lead Geotechnical Engineer					

Louisiana Department of Transportation and Development

Traffic Control Supervisor			
Roadway Design Engineer			
Bridge Design Engineer			

Use additional sheets when needed.

FORM LSI

LETTER OF SUBCONTRACT INTENT

	_ intends to subcontract V	Work for the US 90 Interchange @ LA85
(Proposer's name)		
Design-Build (DB) Project to		to perform the
following types of Work:	(Name of Subcontractor/Con	sultant)
ionowing types of work.		
The minimum value of the sur For the Proposer:		r the Subcontractor/Consultant:
(Signature)		Confirmed by: (Signature)
(Printed Name)	(Pri	nted Name)
(Title)	(Tit	le)
(Date)	(Da	te)

FORM NS

NAMED SUBCONTRACTORS

Proposer Name:	

Specialty/Assignment /Percentage	Subcontractor Name/ Contact	Address of Head Office	Telephone/Facsimile	For the last two Projects, list the Project Nar Owner; and Owner's Contact's Name and Telephone Number and E-mail Address	
				Project 1	Project 2

FORM NS

NAMED SUBCONTRACTORS

Proposer Name:	

Specialty/Assignment /Percentage	Subcontractor Name/ Contact	Address of Head Office	Telephone/Facsimile	For the last two Projects, list the Project Name; Owner; and Owner's Contact's Name and Telephone Number and E-mail Address	
				Project 1	Project 2

FORM O

ONE-ON-ONE MEETING CONFIDENTIALITY AND NON-DISCLOSURE AGREEMENT

	, as the Attorney-in-Fact and designated representative ofser), hereby agree to the following:
А)	I agree, on behalf of the Proposer, that any and all Proposer representatives who participate in the one-on-one meeting process will maintain the confidentiality of all proprietary or trade secret information that the Proposer and its representatives gain access to as a result of their participation in one-on-one meetings. Proprietary or trade secret information includes codes, patterns, formulae, designs, devices, methods, or processes;
B)	I agree, on behalf of the Proposer, that any communications and/or records exchanged during the one-on-one meetings will remain confidential until Contract execution, unless such records are proprietary or trade secret information;
C)	I agree to waive any right, on behalf of the Proposer, to challenge the procurement for the US 90 Interchange @ LA 85 Design-Build (DB) Project (Project) based upon the Proposer's participation in the one-on-one meeting process. Further, if invited to participate in the one-on-one meeting process, and the Proposer opts to not participate in the one-on-one meeting process, I agree to waive and right, on behalf of the Proposer, to challenge the procurement for the Project based upon the Proposer's lack of participation in the one-on-one meeting process; and
D)	I agree, on behalf of the Proposer, that upon notice from the LA DOTD that a request for release of information obtained or exchanged during the one-on-one meeting process has been received, the Proposer shall immediately defend any action seeking release of the records it believes to be proprietary or trade secret information and indemnify, defend, and hold harmless the LA DOTD and the State of Louisiana and its agents and employees from any judgments awarded against the LA DOTD and its agents and employees in favor of the party requesting the records, including any and all costs connected with that defense. This indemnification survives the LA DOTD's cancellation or termination of this procurement or award and subsequent execution of a Contract. In submitting a Proposal, the Proposer agrees that this indemnification and duty to defend survives as long as the confidential business information is in possession of the State.
	onfidentiality and Non-Disclosure Agreement is subject to the laws of the State of Louisiana and ble rules and regulations.
Signed	: Date:

FORM PC1 PRICE CENTER 1 PRELIMINARIES AND GENERAL REQUIREMENTS

Activity Code ¹	Activity ²	Lump Sum Price (Enter Lump Sum Price for Each Activity)
	Payment, Performance, and Retainage Bonds	
	Insurance and Insurance Certificates	
	Project Mobilization	
	Permits and Regulatory Approvals (non-environmental)	
	Environmental Compliance (plans, permits, approvals, reports, records, and monitoring)	
	Project Management	
	Quality Plan and Updates	
	Project Quality Management and Construction Quality Control	
	Safety Plan and Safety Administration	
	Liaison and Coordination with Local Authorities and Agencies	
	On-Site Security, Communications, and Project Identification Signing	
	Design-Builder's Temporary Facilities (provide, erect, service, and maintain)	
	Design-Builder-Provided Facilities and Equipment for the Louisiana Department of Transportation and Development	
	Removal of Temporary and Design-Builder-Provided Facilities and Site Clean-up/Restoration	
	Construction Staking	
	Public Information Activities during Contract	

Use codes from Baseline Progress Schedule P3 Program.
 Other activities may be added by Proposer

FORM PC1 PRICE CENTER 1 PRELIMINARIES AND GENERAL REQUIREMENTS

Activity Code ³	Activity ⁴	Lump Sum Price (Enter Lump Sum Price for Each Activity)
	Warranty or Guarantee	-
	Price Center Value ⁵ (Sum of the Lump Sum Prices for each activity)	

Use codes from Baseline Progress Schedule P3 Program.
 Other activities may be added by Proposer

⁵ Enter sum for the column. Enter amount on Form SP

PRICE CENTER 2 PROJECT-WIDE ENGINEERING AND DESIGN ACTIVITIES

Activity Code ¹	Activity ²	Lump Sum Price (Enter Lump Sum Price for each activity)
	Design of Temporary and Permanent Works through Final Design (including, design reports, design drawings, and Project Specifications)	
	Geotechnical Investigations	
	Other Preliminary Engineering, such as, Preliminary Surveys	
	Design Support during Construction	
	As-Built drawings, manuals, and reports	
	Activities of the Design Quality Control Manager and staff (Design QC)	
	Scour analysis	
	Price Center Value ³ (Sum of lump sum prices for each activity)	

¹ From activities on Baseline Progress Schedule P3 Program. ² Other activities may be added by Proposer.

³ Enter sum on Form SP.

PRICE CENTER PROJECT-WIDE MAINTENANCE OF TRAFFIC

Activity Code ¹	Activity ²	Lump Sum Price (Enter Lump Sum Price for each activity)
	Maintenance of Traffic Plan and Updates	
	Maintenance of Traffic Implementation and Operations	
	Traffic Control Plan(s) and Updates	
	Price Center Value (Sum of lump sum prices for each activity) ³	

¹ From activities on Baseline Progress Schedule P3 Program ² Other activities may be added by Proposer.

³ Enter sum on Form SP.

PRICE CENTER 4 PROJECT-WIDE ENVIRONMENTAL MITIGATION AND COMPLIANCE

Activity Code ¹	Activity ²	Lump Sum Price (Enter Lump Sum Price for each activity)
	Environmental investigations and documentation	
	Environmental Mitigation Measures and Plans	
	SPDES Preparation	
	SPDES Implementation	
	Price Center Value ³ (Sum of prices for each activity)	

¹ From activities on Baseline Progress Schedule.
² Other activities may be added by Proposer
³ Enter sum on Form SP

PRICE CENTER 5 **PROJECT-WIDE**

HAZARDOUS AND CONTAMINATED SUBSTANCES REMEDIATION ACTIVITIES

Activity	Lump Sum Price ¹
Environmental Design and Monitoring of Construction Zone	
Price Center Value ²	

1 of 1

¹ Enter lump sum price.² Total lump sum and enter sum on Form SP.

PRICE CENTER DESCRIPTIONS

Project Section	Project WBS Code	Price Center Code	Price Center Title	Price Center Descriptions
A			Project-wide Activities	
			PC1 Preliminaries and General Requirements	See Form PC1
			PC2 Project-Wide Engineering and Design Activities	See Form PC2
			PC3 Project-Wide Maintenance of Traffic	See Form PC3
			PC4 Project-Wide Environmental Compliance and Monitoring	See Form PC4
			PC5 Project-Wide Hazardous and Contaminated Substances Remediation Activities	See Form PC5
В				

PRICE CENTER DESCRIPTIONS

Project Section	Project WBS Code	Price Center Code	Price Center Title	Price Center Descriptions
		1		
С				
D				

PRICE CENTER DESCRIPTIONS

Project Section	Project WBS Code	Price Center Code	Price Center Title	Price Center Descriptions

[Note: Add Construction Price Centers for Sections B thru ___. Add additional Sections as required.]

SCHEDULE OF PROGRESS CHECKPOINTS

Price Center Code	Progress Checkpoint Code	Progress Checkpoint Title	Month after Notice to Proceed Scheduled to be Complete	Description of Work Programmed to be Accomplished Within the Progress Checkpoint

Add additional sheets as required.

<u>FORM PP</u> LUMP SUM PRICE PROPOSAL COVER SHEET

Proposer's	Name:			
		-	mitted in response to the Scop mendments, and includes the	be of Services Package, dated following:
Section 1:	•	Form PP	(Price Proposal Cove	r Sheet)
Section 2:			•	
	•	Schedule of Pa	rices (Form SP), including the	e lump sum total price;
	•	Forms PC1 thi	rough PC5;	
	•	Proposal Perio	odic Payment Schedule (Form	PPS-P);
	•	Form LSI;		
	•	Form PCP; an	d	
	•	Copy of Form	PCD, Price Center Description	ons.
Section 3:				
	•	Proposal Bono	d	
Signed by P	arties	signing Form of	Proposal:	
				_
				_
				_
(Signatures)			(Representing)	(Dates)

FORM PPS-P

PROPOSAL PERIODIC PAYMENT SCHEDULE

Month After Notice to Proceed	Total Proposal Price ⁽¹⁾	Planned Cumulative Payment ⁽²⁾
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		

- 1. Enter Proposal Price from Form SP.
- 2. Enter planned cumulative payment for each month between Notice to Proceed and Final Acceptance date.
- 3. Add months to table to reflect duration of Contract.

FORM Q

PROPOSER QUESTIONS

Part Number	Section Number	Question	Reserved for Response

1

FORM SP

SCHEDULE OF PRICES

Price Center Code ⁽¹⁾	Price Center Title/Component Identification ⁽¹⁾	Price Center Value ⁽²⁾
PROJECT S	SECTION A (Project-Wide Activities)	
	PC1 Preliminaries and General Requirements. See Form PC1	
	PC2 Project-Wide Engineering and Design Activities. <i>See</i> Form PC2	
	PC3 Project-Wide Maintenance of Traffic. See Form PC3	
	PC4 Project-Wide Environmental Mitigation and Compliance. See Form PC4	
	PC5 Project-Wide Hazardous and Contaminated Substances Remediation Activities. See Form PC5	
PROJECT S	SECTION B	

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Price Center Code ⁽¹⁾	Price Center Title/Component Identification ⁽¹⁾	Price Center Value ⁽²⁾
PROJECT S	ECTION C	
PROJECT S	ECTION D	

Louisiana Department of Transportation and Development

Price Center Code ⁽¹⁾	Price Center Title/Component Identification ⁽¹⁾	Price Center Value ⁽²⁾

SUBTOTALS AND TOTALS

SUBTOTALS AND TOTALS	
TOTAL LUMP SUM PROPOSAL PRICE (3)	
NUMBER OF DAYS FROM NOTICE TO PROCEED TO FINAL	
ACCEPTANCE	

Instructions:

- 1) Enter Price Center codes and titles for each Price Center, to match Form PCD. The current Price Center and activity codes, excluding those shown in Section A, are examples and may be changed at the Proposer's discretion and in accordance with the requirements contained in Contract Documents, Design-Build Section 100, DB Section 109.
- 2) Enter the Price Center Value.
- 3) Enter the sum of the lump sum Proposal price. **Total Lump Sum Proposal Price must not exceed** \$32,000,000.