

DOTDFORM. 6

Transmittal of Change Ordered Plan Sheets to General Files

Date

Project Number:

Change Order Number:

Project Name:

To: General Files

From:

Name

Section

Please distribute reproductions in accordance with page 2 of this Form.

Sheet Numbers of Title Sheet and Change Ordered Sheets:

Sheet Numbers of VOIDED Sheets:

Sheet Numbers Returned but not Modified:

Total Number of Sheets Transmitted:

:

Attachments

C:

Received in
General Files by:

Name

Signature

Date

Please distribute complete reproduction sets consisting of Title Sheet, Voided Sheets, and Change Ordered Sheets as follows:

22 x 34 (Full Scale) - Stapled

() Set(s) Project Manager:

11 x 17 (half Scale) - Stapled

() Set(s) Project Manager: