



U.S. Department
of Transportation
**Federal Highway
Administration**

Louisiana Division Office

February 21, 2019

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In Reply Refer To:
HDA-LA

Shawn D. Wilson, Ph.D.
Secretary
Louisiana Department of Transportation
and Development
Baton Rouge, LA

Subject: On the Job Training Program Manual

Attention: Ms. Stephanie Ducote, LDOTD
Compliance Programs Director

Dear Mr. Wilson:

This is official notification that the Department's 2018 On the Job Training (OJT) Manual received on November 30, 2018, has been reviewed by our office and is approved. The current program and anticipated work objectives as submitted, meet the requirements of our Division guidelines and applicable Federal regulations.

We continue to acknowledge and applaud the Department's positive efforts made to improve and advance the OJT program. Your management of the OJT Supportive Services Program has made a difference as well.

Please advise if the department encounters any difficulties in accomplishing the objectives stated in the manual. If technical assistance is needed or if you have any questions, please contact me at 757-7621.

Sincerely yours,

Charles E. Harkless

Charles E. Harkless, Jr.
Equal Opportunity / Realty Officer

cc: Ms. Juanita Linton, LADOTD
Ms. Joyce Brignac, LADOTD