

BID PROPOSAL FORM

Instructions:

Completed and sealed bid packages should be sent to:

State of Louisiana
Department of Transportation and Development
1201 Capitol Access Road
Real Estate Section 23
Baton Rouge, Louisiana 70802
Attn: (Month, Year) Bid Letting

Bids must be submitted using this bid proposal form and completed in blue ink. Your bid package must include all 6 pages of this bid proposal form initialed at the bottom of each page where indicated showing that you agree and accept all instructions and conditions. In addition to the completed bid proposal form, be sure to include your performance guaranty, current liability insurance declaration page, W-9 and signed contract submitted in a sealed envelope and addressed exactly as captioned above.

Bidders have the option of bidding on any or all items. Bidders electing to bid on more than one item shall submit a separate bid package for each item on which she/he wishes to bid.

PERFORMANCE GUARANTY: The performance guaranty must be enclosed with the bid; must be in the amount specified; and must be made payable to the Louisiana Department of Transportation and Development.

The performance guaranty shall be either a performance bond, certified check, official check, cashier's check, postal money order or bank money order. If the performance guaranty is a bond, it must be guaranteed by a surety company authorized to do business in Louisiana. There is a sample performance bond form posted in the demolition section of our website that should be used. Otherwise, a similar performance bond shall be used.

Performance guaranties, except those of successful bidders, will be returned to bidders after determination of successful bidders. Bid forms must be accompanied by a properly completed W-9 form, which is necessary for the refund of the performance guaranty.

All costs for furnishing performance guaranties shall be borne by the bidder.

REJECTION OF BIDS: Proposals submitted with incomplete bid packages, additions not called for, or conditional or alternate bids not called for will be subject to rejection. The Department reserves the right to reject any and all bids and waive any informalities.

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RECEIVING OF BIDS:

MAILED BIDS: Sealed mailed bids will be received until 4:15 P.M. on the third Wednesday of every month, addressed exactly as captioned above, before the time specified for opening bids. Bids received after the time of the bid letting will be returned to the bidder unopened.

HAND DELIVERED BIDS: Sealed Bids may be delivered by hand on the day of letting between the hours of 9:00 A.M. until 10:00 A.M. in the Auditorium of the Louisiana Department of Transportation and Development Headquarters located at, 1201 Capitol Access Road, Baton Rouge, Louisiana 70802. Bids received after the time specified will not be accepted.

Bid forms may be downloaded from the Department's Real Estate web at:

http://wwwsp.dotd.la.gov/Inside_LaDOTD/Divisions/Engineering/Real_Estate/Pages/Bid_Booklet.aspx

CONDITIONS OF DEMOLITION

APPURTENANCES: "Appurtenance" shall be defined as: That which belongs to something else; something annexed to another thing most worthy as principal, and incident to it, such as outbuildings.

AWARD OF CONTRACT: The award of Contract, if awarded, will be made to lowest responsible bidder on the total bid for all parcels immediately after determination of the successful bidder.

LAWS TO BE OBSERVED: The contractor shall comply with all Federal, State and local laws, ordinances and regulations affecting the removal of the buildings and appurtenances, and shall indemnify the Department and its representatives against any claim or liability arising from violation of any such law, ordinance or regulation.

It is the contractor's responsibility to determine if asbestos material is present in the buildings to be demolished. If asbestos material is present, the contractor must handle the removal and disposal of it in accordance with applicable State and Federal regulations.

TANKS: Liquefied petroleum gas tanks and systems shall be removed in accordance with rules and regulations of the Liquefied Petroleum Gas Commission, Old State Capitol Building, Baton Rouge, Louisiana.

DOA VENDOR REGISTRATION: Any vendor contracted to do work for the Department MUST register with the Division of Administration (DOA). If a vendor is awarded work, payment will not be processed until the vendor is registered and issued a vendor number by DOA. Supplier Self Registration can be accessed on the DOA website at the following URL:

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https://lagoverpvendor.doa.louisiana.gov/iri/portal/anonymous?guest_user=self_reg

SANITARY PROVISIONS: The contractor shall observe rules and regulations of the State Board of Health and of all local health officials, and shall take all necessary precautions to avoid unhealthy conditions.

PERMITS AND LICENSES: The contractor shall procure all permits and licenses, pay all charges and fees, and give all notices necessary to lawful removal of the buildings and appurtenances.

RESPONSIBILITY FOR DAMAGE CLAIMS: The contractor shall indemnify the Department and its representatives against all claims arising from injuries to persons or damages to property due to neglect by the contractor.

PRESERVATION AND RESTORATION OF PROPERTY, TREES, MONUMENTS, ETC.: The contractor shall be responsible for preservation of public and private property, trees, shrubs, monuments, etc., adjacent to the right of way on which the buildings and appurtenances are located and shall take every precaution to prevent damage thereto. Land monuments, property markers and right of way markers shall not be removed by the contractor without proper authority.

The contractor shall be responsible for damage done to public or private property due to any act, omission, neglect or misconduct in the execution of the work, or defective work or material, and shall restore, at his expense, such property to a condition similar or equal to that existing before damage was done by repairing, rebuilding or otherwise restoring same, or shall make good such damage in an acceptable manner.

DEMOLITION: Demolition shall not begin until the contractor has been notified in writing by the Department of the date on which he may begin removal operations, from which date the contractor shall have sixty (60) calendar days to complete the removal and cleaning of the area, unless an extension of time is granted in writing by the Department.

All removal activities shall be coordinated with Department's roadway contractor if project contract has been awarded.

If buildings are not removed within the time specified, or extension thereof, the contractor, at the option of the Department, may be placed in default upon written notice by the Department. The contractor may also be placed in default for performing his removal operations in a manner considered detrimental to, or reflecting discredit upon, the Department, or tending to create bad public relations.

In the event of default by the contractor, the Contract shall become void, except that any removal work partially performed by the contractor at the time of notice of default may be compensated for in an amount considered by the Department to be commensurate with the work performed, it being understood that such partial payment will be made at the option of, and in an amount determined by, the Department. In the event of the contractor being placed in default, the performance guaranty shall become subject to forfeiture to the Department, and the contractor will be ineligible for bidding on future projects.

Each building and appurtenance, shall be removed to ground level. Removal shall include piping, wiring, plumbing and other accessories above and below ground which are attached to or are part of a building, shed, garage, outhouse and other appurtenance; however, removal of fences and shrubs shall be

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optional with the contractor. The contractor shall also remove and dispose of all trash, debris, house piers, steps, broken concrete, bricks and other materials that would interfere with grass cutting operations, and shall mow each lot.

PAYMENT: Upon satisfactory removal of buildings and appurtenances as designated in the "Bid Schedule" and acceptance of the sites by the Department, the Department shall pay the contractor the total bid amount and immediately return the performance guaranty to him/her.

*NOTE: If the building is located totally within the required right of way for the project, the following words will be inserted in the Contract: "THIS DOES NOT INCLUDE SLABS."

If the building is located totally or partially outside the required right of way for the project, the following words will be inserted in the Contract: "CONCRETE SLABS AND FOUNDATION MATERIAL BELOW GROUND LEVEL SHALL ALSO BE COMPLETELY REMOVED BY THE CONTRACTOR, AND ANY RESULTING DEPRESSION IN THE GROUND SHALL BE FILLED WITH DIRT SO AS TO BE LEVEL WITH THE SURROUNDING TERRAIN."

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STATE PROJECT NUMBER:	
ITEM NUMBER:	
PARISH:	
LETTING DATE:	

To the Louisiana Department of Transportation and Development, Baton Rouge, Louisiana. The undersigned offers to demolish and clear for cash payment the state-owned building at the lump sum "Bid Amount" for all item(s) listed in the "Item Number(s)" area of this form. The undersigned certifies that he/she has examined the building offered for demolition and has satisfied himself/herself as to their condition, and conditions to be encountered in removing all said and any appurtenances. The undersigned further certifies that he/she has examined the "Conditions of Demolition" contained herein and agrees to abide by said conditions.

BID AMOUNT:	
PERFORMANCE GUARANTEE:	
SIGNATURE OF BIDDER:	
SIGNATURE DATE:	

CONTACT INFORMATION

BIDDER'S NAME				
STREET ADDRESS				
P. O. BOX				
CITY		STATE		ZIP
TELEPHONE				
EMAIL ADDRESS				

The following information is only required for incorporation into a deed in the event you are the winning bidder on a sale of land.

SOCIAL SECURITY # (LAST 4):	XXX-XX-
TAX ID NUMBER (IF APPLICABLE):	
MARITAL STATUS:	
NAME OF SPOUSE:	
SPOUSE SOCIAL SECURITY # (LAST 4):	XXX-XX-